

Small Quilt Benefit Auction Application Guidelines

Thank you for your interest in La Plata Quilters Guild's Small Quilt Benefit Auction. The information below will assist you in applying to be a beneficiary for our next event. Please take special care to fill in each part of the Application and to attach all documents requested before mailing in your Application packet.

Criteria:

1. All applicants must be 501(c)3 organizations located in La Plata County, Colorado.
2. Funds received from the Small Quilt Benefit Auction must be used to benefit women, children and/or families in La Plata County, Colorado.
3. Applicants can be selected as beneficiaries of the Small Quilt Benefit Auction for up to three years in a row, and then they will not be considered for one year; applicants can apply again after one year off.
4. Churches and religious organizations will not be considered; however, programs that receive funding or assistance from churches or religious organizations will, so long as that program is a separate entity.
5. Requests excluded from our review include research programs, political organizations, service clubs, endowments, and special event underwriting.
6. Chosen beneficiaries will be required to assist La Plata Quilters Guild with advertising the Small Quilt Benefit Auction in the organization's regular newsletter or mailings to members/donors. In addition, a representative of the chosen organization must be present at the Small Quilt Benefit Auction on Sunday, June 7, 2009 to briefly talk about the organization and provide contact information.
7. An incomplete application packet will not be considered. Please be sure to carefully review the required attachments and include them in your packet.
8. All Applications and supporting documentation must be postmarked between October 1, 2009 and December 15, 2009, and MAILED via U.S. Postal Service to the address on the Application. No hand-delivered, faxed or otherwise delivered requests will be considered.

11th Annual Small Quilt Benefit Auction Application for Charitable Contribution

Mission Statement: The Small Quilt Benefit Auction is an annual event held in Durango, Colorado. Its purpose is to raise funds for organizations that aid the welfare of women, children and families in La Plata County, Colorado.

Application Period: October 1, 2009 - December 15, 2009

Name of Organization:			
Mailing Address:	City:	State:	Zip:
E-mail Address:	Telephone:	Fax:	
Name/Title of Person Making Request:			
Can we include this contact information in our program?			
<input type="checkbox"/> Yes <input type="checkbox"/> No			
Has your organization ever been a beneficiary of the La Plata Quilters Guild Small Quilt Beneficiary Auction in the past? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please write in the year(s): _____			
Please <u>attach</u> the following supporting documents (limited to 4 attached pages):			
<ul style="list-style-type: none"> ▪ Copy of 501(c)3 ▪ Brief description of organization ▪ Description of how requested funds will be used including target population and planned method of improving that group's quality of life ▪ Description of how La Plata Quilters Guild will be recognized within your organization and in public ▪ Description of how your organization will assist La Plata Quilters Guild in advertising the Small Quilt Benefit Auction ▪ Description of federal, state and local funding received by your organization ▪ Description of fundraisers held by your organization and/or benefiting your organization in 2009 ▪ Impact of funding requested (for example: Meals on Wheels serves 100 meals per day, 5 days per week, 51 weeks per year at a cost of \$3.00 per meal). 			
I understand that if our organization is chosen as a beneficiary, a representative of our organization will be present at the Small Quilt Benefit Auction on Sunday, June 6, 2010 to briefly talk about our organization, and that our organization will be required to assist in advertising the Small Quilt Benefit Auction in our organization's newsletter and/or mailings to donors.			
Signature of Organization Representative: _____			

Please MAIL completed application along with all supporting documents to:

**La Plata Quilters Guild
11th Annual Small Quilt Auction
P.O. Box 2355
Durango, CO 81302-2355**

La Plata Quilters Guild will award or deny charitable donation requests at its sole discretion.